TEMPORARY RESIDENCE VISA FOR STUDENTS (UNIVERSITY or EQUIVALENT)

IMPORTANT: From 1 December 2018 onwards, long stay visa applicants must provide their fingerprints (10 fingerprints). Applicants living in Canada will have to provide their fingerprints at the Consulate General in Montréal. The fingerprints will be stored for ten years.

You are exempted from providing fingerprints if study stay in Belgium is based upon an bilateral agreement between your education institution and a Belgian university/institution of higher education. The enrolment or admission letter should clearly mention this bilateral agreement.

Please send to the Consulate General, 1000, rue Sherbrooke Ouest – Suite 1400, H3A 3G4 Montréal, QC by registered or secured mail (FedEx, UPS, Purolator...), the following documents:

1. **Proof of transfer to Belgium of the administrative fee:**
   - Amount: 200 Euros – 204 Euros as from 1 June 2019
   - Beneficiary - Name: SPF Intérieur, Office des étrangers,
     Address : Chaussée d’Anvers 59B, 1000 Bruxelles
   - IBAN: BE57 6792 0060 9235
   - BIC: PCHQBEBB
   - Bank – Name: BPOST SA,
     Address: Centrum Monnaie (no number), 1000 Brussels
   - Communication: NAME First Name NATIONALITY Birth date (DDMMYYYY) art. 58 (Example: SMITH Anne CAN 28021981 art 58)

   More info: [administrative fee](#)

2. The original enrolment or letter giving admission in Belgium to a university or an institution of higher education, recognised by the official authorities in Belgium.

3. One visa application form long stay (visa type D), fully completed and signed – please do not forget to mention your phone number and e-mail address.

4. One recent Canadian passport-sized photograph (color).

5. **National passport**, valid for the duration of studies + 3 months. If you are a foreign student, send proof of your status in Canada as well.

6. If you are 21 years or older: a police certificate or criminal record issued by the RCMP or Provincial police, within the last 6 months. This document should bear the original signature, full name of the authorised police officer and official stamp.

7. A medical certificate, issued by a family physician or an accredited doctor. This document must bear the physicians stamp or the seal of the medical office. If you choose a family physician, please check online whether you doctor is accredited with the Provincial College of Physicians, print out the result and include this proof in your file.
8. **a proof of solvency**: if you have a scholarship, a mobility grant, a savings account or a loan, please send copies of these documents with your file.

9. a **pledge of support for students** signed by your sponsor (a Canadian or a permanent resident in Canada), whose signature will be legalised by us. The signature’s authenticity must be witnessed by a commissioner of oaths/notary public before sending it to us. Your sponsor must provide us a with photocopy of an official identity document - e.g. driver’s license, passport - to confirm his/her signature. Do not forget to include his/her 3 most recent bank statements and 3 last paystubs.

10. **Payment of consular fees**

It concerns **visa fee** and **legalisation** of the pledge of support and/or police certificate. Payment only by money order or bank draft. Personal cheques are not accepted. At the Consulate-general credit and debit cards are accepted.

**Summary**

- Visa fee + legalisation of police certificate: **320 CAD**
- Visa fee + legalisation of pledge of support: **320 CAD**
- Visa fee + legalisation of police certificate and pledge of support: **352 CAD**

11. a **self-addressed and pre-paid return envelope** – e.g. Xpress Post, FedEx, UPS, etc. (return passport and other official documents).

**After the dispatch of the documents:**

Upon review of your application and within three weeks after you have submitted the documents, the Consulate General will contact you in order to fix an appointment **for providing fingerprints**. It does not apply to those who are exempted from providing fingerprints.